UC San Diego

COST OF ATTENDANCE APPEAL: EXAMPLE ALLOWABLE STUDENT COSTS AND DOCUMENTATION

CATEGORY	ALLOWABLE STUDENT COSTS	UPLOAD DOCUMENTATION
LIVING EXPENSES (including Rent/Mortgage and Utilities)	**RENT/MORTGAGE:** During the enrollment period. **UTILITIES:** include gas, electricity, water, trash, and telephone	• **RENT/MORTGAGE:** Signed copy of your lease agreement or monthly statement. • **UTILITIES:** A monthly billing statement, indicate the portion of the expense that you pay and the bill in your name.
BOOKS AND SUPPLIES	Books and supplies required for your course.	• Receipts, billing statements, cancelled checks, or itemized listing of expenditures.
TRANSPORTATION/TRAVEL	Transportation includes existing vehicle payments or costs for operating and maintaining the vehicle, including emergency car repair. Travel includes costs for family visits such as holidays and family emergencies during periods of enrollment.	• Copy of Vehicle Registration in the student's name **AND** • Copies of receipts, an itemized statement reflecting the cost and description of major repairs performed. • Copy of actual bill or quote/estimate for 21-day advance purchase fare for up to two reasonably priced domestic or one international trip allowed per year.
CHILDCARE	Student-parents who do not have a stay-at-home spouse are eligible to add on the out-of-pocket cost of childcare expenses.	• Personalized contract or a letter from your child-care provider describing services offered and their costs. • Proof of payment (e.g., cancelled checks, copies of receipts).
COMPUTER	One time per degree computer purchase to be covered by financial aid up to $3000 (including tax). • Computer and computer related can include one computer (desktop, laptop, or tablet) a printer, insurance, and basic software such as Microsoft Office. • If special software or programs are needed for a specific UC San Diego class, you will need to submit an appeal for Books and Supplies).	• Receipts, billing statements, or cancelled checks for computers purchased on or after September 1st prior to the academic year. • For computers not yet purchased, provide a printed itemized description including costs such as a printed online estimate or the printed itemized estimated expenditures from the UC San Diego Bookstore for all purchases.
MEDICAL CARE/ DISABILITY	Student only expenses incurred and paid out of pocket (not covered by insurance) during the enrollment period will be considered. This can include medical, dental, optical and/or special dietary needs.	• Explanation of services needed **AND** • Itemized statement verifying costs incurred via billing statement OR letters from a physician **OR** • Proof of payment such as copies of receipts or cleared (cancelled) checks (front and back copy). Estimates may be accepted, i.e., letter from a physician, but receipts will be required after services are completed or your aid will be reduced, and you will be billed for funds received.
ADDITIONAL COURSE FEES/EXPENSES	Expenses *required* for your course, travel expenses if required for your degree (e.g., conference, travel to and from an internship.)	A syllabus itemizing the costs or notification from your instructor or Department Chair (email or letter) itemizing that the fees/expenses is required for the course and/or your degree.
OTHER	Potential other educationally related costs not addressed above that occur during your period of enrollment.	Any applicable documentation for a case-by-case consideration.